

# **CRAIGIEBURN D.O.G. Inc**

## **PRIVACY POLICY**

New national Privacy Principles came into effect in Australia on 21 December 2001. Here is how Craigieburn Dog Obedience Group Incorporated will handle your personal information:-

We collect personal information to provide you with the service you have requested from us, which is a series of lessons on how to train your dog to be obedient.

From time to time, and in the course of doing business, we interact with other Dog Obedience Clubs within Victoria, and with the Victorian Canine Association. Sometimes we share your personal information with these other clubs in order to provide an enhanced service to you.

Occasionally we make take photographs or other images of you and your dog. These are for general publicity purposes and may be inserted into local news media, or be published on the Internet or via the CDOG Website. If you do **not** wish to be photographed or have your photograph or image used, it is incumbent upon you to advise the persons taking such images.

We sometimes seek expert help to improve our administration. These third parties are bound by confidentiality agreements when handling your personal information. In addition, your personal information will not be shared with other third parties without your consent.

Your personal information is also used by our Committee to administer, monitor and evaluate our service to you. We may also gather, aggregate and report statistical information, assist you with any queries and take measures to detect and prevent fraud and other illegal activity. Occasionally we may be obliged by law to disclose your personal information to Government Agencies.

We aim to ensure that personal information we retain about you is accurate, complete and up-to-date. When you join Craigieburn D.O.G. Inc, you agree to the use, collection and disclosure of your personal information, for the purposes described above. Please provide us with complete and accurate information, otherwise we may not be able to provide you with the service you are seeking.